

## Please find enclosed:

- Information
- Responsible Use Agreement
- Capture and Release Form
- "Tell us About Your Child"
- Swimming Notice
- Enrolment Form

## Please return to school:

- Completed enrolment form
- Your child's birth certificate or passport
- Immunisation certificate
- Proof of address
- Completed swimming form
- Signed Responsible Use Agreement
- Signed Capture and Release Form
- "Tell us About Your Child"
- Portfolio from ECE Centre
- 1 box of muesli bars for emergency box



# Miramar North School

## Before your child starts school:

When you make contact with the school to enrol, you will be given information and the office will organise three visits for you and your child to the class prior to starting.

*The benefits of these are:*

- Get to know teachers and students in your child's class
- Familiarise your child with the classroom, toilets and playground
- Feel comfortable on the school environment
- Parents have the chance to speak to teachers and see the classroom environment

We hold 2 parent information evenings a year, which you will be sent an invitation to.



Miramar North School  
23 Weka Street,  
Miramar, 6022  
Wellington



04 388 6657



[www.mns.school.nz](http://www.mns.school.nz)



Find us on Facebook



[reception@mns.school.nz](mailto:reception@mns.school.nz)

## The first day of school:

School starts at 9am. It is a good idea to arrive between 8.30 and 8.50am to get settled. We encourage parents to stay until just before the bell and then have a 'Happy Hug' goodbye when the bell rings.

School finishes at 3pm but you have the option to pick your child up at 2pm for the first week. This sometimes helps with getting used to the busy school day.

The following list generally applies to most children:

Book bags can be purchased from the office. There is also a \$25 class stationery fee

Sunhat – students are required to wear a hat in Term 1 and 4

Lunch box and water bottle

School bag

Change of clothes

We have a lost property rack that sits outside Room 8.



## School Donations and Pool Costs:

### ACTIVITY DONATION:

One child	\$58.75 /term \$235.00 /year
Two or more children	\$117.50 /term \$470.00 /year
Pool Costs	\$35.00 per child /year

GST Number: 10 381 436

A receipt will be issued

Payment can be made on Kindo or cash to the office.

### Kindo:

Kindo is our online shop. It is designed to manage school payments and complete school forms with ease. There are multiple payment options and you have the ease of not dealing with cash. Visit our school website to register.

### Emergency Evacuation Plan:

With advice from WREMO, our plan is based on having a major earthquake in Wellington.

- No student will be released from school unless parent or designated person collects them.
- All parents or designated people must sign students out at a 'Student Release Station'.

We have emergency kits at the school which include:

- Class registers
- First Aid equipment
- Emergency blankets
- Torches
- Plastic bags
- Food

We practice evacuation drills regularly

All staff have up to date First Aid certificates

We ask that each family donate a tin of food for emergency supplies

### School Hours:

Beginning School 9.00am

Feed and Read 10.45am - 11.00am

Morning Tea Play 11.00am - 11.20am

Lunch Eating 12.45pm - 1.00pm

Lunch Play 1.00pm - 1.40pm

End of Day 3.00pm

### School Lunches

Students are expected to bring a healthy packed lunch and water bottle to school each day. We have some optional lunch services. These are:

- Subway (Wednesday) Order forms available in the office, to be put in student's classroom by 9.00am Wednesday morning
- Sushi (Thursday) Orders made on Kindo by 9.00am Thursday morning

### Dental Clinic:

Students attend the Dental Hub based at Miramar Central School. Appointments can be made by calling 0800 TALK TEETH (0800 825 583).



### Library Books:

Students go to the school library once a week and have the opportunity to borrow books. They must be returned on their allocated library day each week.

### VisTab:

If your child leaves school during the day, they must be signed out and back in using the VisTab (tablet in the office). If your child arrives after the bell, they must also sign in.

### Parent Help:

Parents are invited to help at school. This could be reading with students, transport for trips, or helping in the library. Please let your child's teacher know if you are able to assist at school.

### Road Patrol Wardens:

Year 6 students are on road Patrol duty from 8.40am-9.00am and 3.00pm-3.10pm by the school gates. **Parents are asked not to park up the drive.**

### School Outings and Visits:

Students are not to leave the school grounds without permission. Please ensure all permission slips are returned promptly, or signed on Kindo.

### Assemblies:

School assemblies are held in the hall each term. The dates will be advertised in the school newsletter and parents are most welcome to attend.

### Meet the Teacher:

Formal parent interviews to discuss student progress are held during the year. However, if problems arise you are encouraged to talk to your child's teacher at any time other than class time. Please email your child's teacher to make an appointment.

### Home and School:

The Home and School Association are very active around school and fundraise through the year. New members are most welcome. Email [homeandschool@mns.school.nz](mailto:homeandschool@mns.school.nz) if you are interested.

### Naming Property:

Please make sure your child's belongings are clearly named. The lost property rack is located outside Room 8.

### Swimming:

For 5 weeks of Term 1 and 4, the school provides swimming instruction in our heated, indoor pool. Your child will need to bring togs, a towel, goggles and a swimming cap for long hair.

### Absences:

If your child is going to be absent, or late for school, please contact the school. on 3886657 and leave a message. Alternatively, you can do this on the Miramar North School app. The school will contact you if your child has not arrived and the absence is not explained.

## Homework Expectations:

New Entrants/Year 1 students bring home the following:

- A Reader each day to read to you
- Some sight words at their level to practice

## Seesaw:

Year 1-4 use Seesaw as a platform to share work your child has done at school. It is a great tool for home/school communication and a chance for your child to show you their learning.

We encourage you to comment and look at the posts together.



Tell Us About Yourself (help your child with this):

Name:

What language/s do you speak?

What is your favourite game to play?

Do you have friends at school? Who are they?

Can you show us how to write your name?

## Swimming

Has your child had swimming lessons?

Are they confident in the water?

Will they get into the pool unassisted?

Will they put their face in the water?

Can they dress themselves?

\*It is a good idea to dress your child in clothes that are easy to take off and put on

